



JAYPEE UNIVERSITY OF INFORMATION TECHNOLOGY
WAKNAGHAT, P.O. – WAKNAGHAT,
TEHSIL – KANDAGHAT, DISTRICT – SOLAN (H.P.)
PIN – 173234 (INDIA) Phone Number- +91-1792-257999
 (Established by H.P. State Legislature vide Act No. 14 of 2002)

JAYPEE
 EDUSPHERE
IGNITED MINDS
INSPIRED SOULS

MINUTES OF THE MEETING

Meeting Name:	Student Counseling Committee Meeting		
Date of Meeting:	August 25, 2025	Time:	10:10 AM
Chairman:	Prof Amit Srivastava	Location:	IQAC

1. Meeting Objective: Functioning of Student Counseling Committee

2. Meeting Attendees:

Dr Ruchi Verma	Asst Professor, CSE, Member
Dr Neel Kanth	Assoc. Professor Maths and Chief Warden, Member
Dr Shruti Jain	Prof ECE, Associate Dean (Innovation), Member
Dr Aman Sharma	Asst Professor, CSE, Member
Dr Tiratha Raj Singh	Professor, BI-BT, Member
Dr Nishant Jain	Asst Professor, ECE, Member
Dr Anita	Lady Warden, 1 st Year, Member
Sh Kaushal Kumar	Asst Professor, CE, Member
Dr Jay Prakash	CMO, JUIT, Member (In Absentia)
Dr Shalini Dadhwal	Students Counselor (Psychologist), Member (In Absentia)
Ms Aman	Coordinator (Student Counselor), Member
Mr Somya Soni (221030329)	Student Member, Final Year
Ms Aditi Gupta (221030277)	Student Member, Final Year (In Absentia)
Ms Priyal Singh (231030016)	Student Member, Third Year
Ms Arpita Singh (231011012)	Student Member, Third Year (In Absentia)

3. Action Items / Instructions:

1. It was discussed that how the committee is important for overall well-being of students.
2. The students' mental health will be the primary concern of the committee. The committee will provide guidance to any student who is experiencing a personal or academic challenge in order to prevent them from developing negative emotions thereby helping the students to focus on their studies.
3. Dr Shalini has shared the format also related to students seeking help for counselling.
4. Dr Neel Kanth and Dr Anita has been requested to be more vigilant and if they found or came to know about any student who need help, direct them to the committee.
5. Students' members are also requested to be more vigilant about such type of cases.
6. Ms Aman has been requested to organize some stress-releasing activities on regular basis.



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| 7. All the members are requested to disseminate the information regarding the committee to the students of their department as well as to as many students as possible. |
| 8. A Drop-Box is already installed outside the LRC where a student, needing help, may drop their request anonymously. |
| 9. A dedicated email id "counseling@juitsolan.in" is already in place where students can send the mail directly. |
| 10. All the HoDs will be requested to update the mentor-mentee records on a regular basis. |


25/09/2025

(Dr. Amit Srivastava)
Faculty Coordinator
Student Counseling Committee