



**JAYPEE UNIVERSITY OF INFORMATION
TECHNOLOGY**
WAKNAGHAT, P.O. – WAKNAGHAT,
TEHSIL – KANDAGHAT, DISTRICT – SOLAN (H.P.)
PIN – 173234 (INDIA) Phone Number- +91-1792-257999
(Established by H.P. State Legislature vide Act No. 14 of 2002)



SUPPORT SYSTEM IN JUIT HOSTELS

1. With a view to usher in a feeling of camaraderie, brotherhood, care and share feeling amongst the hostellers, a support system has been instituted. The major pillars of this support system are the Wardens, Resident Wardens, Caretakers, Block Leaders, Floor Leaders and Buddy pairs. This structure encourages mutual trust, timely response & problem-resolving, and the students feel heard and supported. It also promotes better mental health by fostering communication, teamwork and a sense of belongingness within the hostel community. Therefore, the role and responsibilities of the various pillars of this support system are enumerated below.

2. Role of Block Leaders : The block leader will:

- (a) Have daily checks regarding any **maintenance issues** (civil/ electrical/ cleanliness etc.) of their respective blocks and report the same to their Hostel Care-Taker, Resident Warden/ Warden for timely and suitable action on any such Maintenance aspects requiring attention.
- (b) Keep a watch if anyone is involved in any **undesirable activity** (gambling/borrowing money from fellow friends etc.) in their respective blocks.
- (c) Keep a watch if anyone in the block is having any serious **medical issues** - like anxiety/depression, or other medical issues of such nature, and bring it to the notice of Resident Warden/Warden/Chief Warden.
- (d) Keep a strict watch with respect to anyone with **specific Weaknesses** - smoking, alcohol and substance related aspects, and bring it to the notice of Resident Warden/Warden/Chief Warden.
- (e) Keep a watch if anyone in the block receives **too many guests/ friends** from other hostels or Blocks within the same hostel.

3. Role of Floor Leaders : The floor leaders will:

- (a) Possess updated list of students staying on the floor with their Contact details.



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- (b) Possess updated list of Buddy Pairs on the floor.
- (c) Have details of anyone having medical issues - like anxiety/depression, or other medical issue(s).
- (d) Keep a strict watch if anyone is involved in any undesirable activity (gambling/borrowing money from fellow friends etc.) in their respective Floors.
- (e) Keep a record of discipline cases on their floor. In case of any indiscipline on their floor, bring the same to the notice of the Resident Warden/Warden/Chief Warden.
- (f) Keep a watch over the students with specific Weaknesses - smoking, alcohol, and substance related, aspects, and bring it to the notice of Resident Warden/Warden/Chief Warden.
- (g) Keep a watch if anyone on the floor receives too many guests/ friends from other hostels or Blocks within the same hostel.
- (h) Have daily check regarding any maintenance issue (civil/electrical/cleanliness etc.) on their floor and reporting the same to the Caretaker/Resident Warden/Warden, if any such maintenance aspects require attention.

4. Role of Buddy Pair : The buddy pairs (generally the respective room-mates) should:

- (a) Know about each other's daily routine, medical status, any specific issues like anxiety/depression, academic performance, family details - siblings (how many brothers & sisters, their age/present disposition), father's profession, mother's profession and contact details of father/mother etc.
- (b) Know about each other's interests - sports, films, computer games etc.
- (c) Form a compatible friend circle.
- (d) Should build & enjoy mutual trust, bonhomie and strengthen academics and project-works etc.
- (e) Know about each other's weaknesses and strengths.



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5. **Availability of Care Takers 24 × 7 :** Caretakers are present in the hostel 24 × 7 to look after the day-to-day needs of students. Their constant availability ensures that any immediate requirement, whether related to facilities, maintenance, or general assistance, is promptly addressed. The Care Takers shall maintain a Complaint Register with respect to all the Maintenance related issues. This complaint Register shall be perused daily by the Maintenance Heads (HKC, Civil and Electrical Departments respectively), with a view to ensure timely action. Any action-point pending for more than one day shall be brought to the notice of the Resident Warden / Warden.
6. **Availability of Resident Wardens 24 × 7 :** Resident Wardens stay on Campus and are available round the clock, ensuring that students always have someone to reach out during times of need. Their constant presence ensures safety, security and timely support for students in both academic and personal matters. The Resident Wardens shall maintain a written daily log of all such events and this log will be perused by respective Wardens on Weekly basis, with a view to ensure timely action and obtain feedback.
7. **Wardens Daily Interactions:** Wardens will daily interact with the hostel residents and, upon noticing any specific issues to include mental health concerns, promptly report the matter to the In-Campus Counsellor / Chief Warden / Registrar & Dean of Students, as the case demands, for timely & appropriate attention / necessary action. The duty roster for the Wardens will be regularly prepared and disseminated by the Chief Warden well before time on fortnightly/monthly basis, under intimation to Registrar & Dean of Students and the Vice Chancellor.