

**Jaypee Univeristy of Information Technology, Wagnaghat Solan H.P**  
SERVER ROOM



REQUITION PERFORMA TO RESOLVE INTERNET CONNECTIVITY PROBLEM

Sr. No.: \_\_\_\_\_ (To be filled by office of Server Room)

Received on dated: \_\_\_\_\_

Name	Designation	Department	Signature with date
Sr. No.	Problem		Response
1.	Internet is not working		Yes/No:
2.	LAN port in not working		Yes/No:
3.	Internet works sometimes		Yes/No:
4.	Any other problem (Please give enough details)		

<b>Location of affected user</b>	
<b>Mobile No</b>	

**Forwarded and Recommended to Server Room**

**SIGNATURE OF HEAD**  
**(Head of Department)**

To be filled by Server Room  
Job assigned to with date:

**(System Analyst)**

Problem Identified:

**Signature(Technician/Attendant)**

Problem resolved on:

Signature of User:

**(Server Room Incharge)**