

Jaypee University of Information Technology
Department of Humanities & Social Sciences

IUCEE Workshop on Effective Teaching

1. **Target Audience:** University faculty
2. **Duration:** The Workshop will run for five days – June 1 - 6, 2012.
3. **Objectives:** Premise: University faculty is hired on the bases of their academic qualifications and excellence in research. Often, they do not have any training/orientation on the art and craft of teaching. Most university faculty have complete control over the knowledge domain though few are able to translate that excellence in delivering instruction.

The objective of this workshop is to provide theoretical and practical information to enhance the teaching proficiency of the participants. The workshop aspires to address and provide solutions for some of the teaching –related problems faced by faculty. At the end of this workshop, the participants will be able to:

- Identify and master the key psychological and educational concepts regarding the teaching-learning process
- Prepare a meta & micro level plan for their courses
- List strategies for packaging complex content for classroom delivery
- Design class activities for promoting active learning & student motivation
- Identify and use suitable technology based tools for enhancing classroom instruction and thereby improving the learning experience
- Plan and implement effective assessment
- Evaluate his/her own teaching style and create a plan for improvement.
- Identify specific problems encountered in routine teaching and create an action plan to overcome them.

4. Content:

- Fundamentals of Teaching-Learning Process – selected theoretical input regarding how learning takes place, the different learning competencies expected at the university level, how to optimize and sustain learner attention span and manage complex learning situations
- Assessment of personal teaching style and development of a Personal Teaching Philosophy Statement
- Planning for effective time management at both the course and the lecture levels.
- Effective Lecture Delivery - Planning and packaging complex information; designing in-class activities; designing pair/group work.
- Effective use of Textbook and other learning materials

- Effective management of a large class with heterogeneous learners.
- Using technology to optimize teaching, learning and student interaction
- Using specific strategies for developing student autonomy
- Designing effective assessment

5. Methodology: The workshop will be conducted like an open forum where the main focus will be to provide ready-to-use information and techniques:

- The workshop will be highly participative – proposed strategies will be tested out in the workshop.
- Participants will use the knowledge acquired in the workshop for planning the courses they will be teaching in the coming semester.
- Participants will maintain a Best Practices Log.
- Each session will comprise a Q/A session.

IUCEE Expert:



Veena Kumar

*M.A., Ph.D., Doctorate (Sorbonne, Paris)
 Director, Program in American Language Studies
 Rutgers, the State University of New Jersey
 (Formerly, Prof. & Head, Education Technology, IIT, Delhi)*

Prof. Veena Kumar has over 30 years' experience of teaching, instructional design, and guiding research in different areas of English language, communication and education technology in France, India & USA. Prof. Kumar has designed and conducted innumerable teacher training programs for different target audiences. She has extensive experience in the e-learning space and was nominated for teacher excellence award by University of Maryland University College. She has been the principal investigator and coordinator of several prestigious educational projects sponsored by the World Bank, the

European Union, the Ministry of Human Resources (India), the Commonwealth of Learning (Canada), and the British Council.

Contact Person :

Professor Nirupama Prakash, Ph.D
Head, Department of Humanities & Social Sciences
Coordinator, JUIT Centre for Women Studies
Jaypee University of Information Technology (JUIT)
Waknaghat P.O District Solan 173 234 (Himachal Pradesh)
Mobile +91 9736136667