### INTERNAL COMPLAINTS COMMITTEE

#### JUIT Waknaghat

A meeting of Internal Complaints Committee was held on 12.09.2020 at 10:30 AM via Google meet (online media).

The following members were present:

Dr. Shruti Jain Presiding Officer
Dr. Hemnat Sood Faculty Member
Dr. Ruchi Verma Faculty Member
Ms. Somlata Staff Member
Mr. Pramod Staff Member
Ms. Bandana Pal Student Member

The Chairman welcomed all the members who were present for the meeting. The meeting thereafter deliberated on agenda items as had been approved by the Chairman.

#### Item No. 1: Welcome new committee members

Ms. Bandana Pal (B.Tech.) has been added as a new members of the committee.

M.Tech. student and Ph.D. research Scholar has completed their degrees. In liew of this, it was decided to take Ms. Garima Thakur (Research Scholar) and Ms. Utkarsha Srivastava (MSc) which was informed to the Registry.

### Item No. 2: Awareness of Sexual Harassment committee at JUIT.

University has its web page: <a href="http://www.juit.ac.in/internal-complaint-committee">http://www.juit.ac.in/internal-complaint-committee</a>

Grievance portal http://www.juit.ac.in/icc-for-sexual-harassment

- It has been decided that this information will be circulated among all JUIT faculty, staff and students. The poster for the promotion of committee will be designed by Ms. Somlata.
- ii. The information of this committee to be shared on relevant social media platforms by the students.

iii. A what's app group of committee members will be formed by Mr. Pramod Kumar.

# Item No. 3: Organize workshop/webinar related to Sexual Harassment of Women/ Student.

It has been decided that for awareness of this committee a webinar titled "She Is Empowered" will be delivered by Dr. Ruchi Verma on Sept 17, 2020 at 4:00 pm.

### Item No. 4: Any issue related to Sexual Harassment in JUIT.

Till yet no complaints has been received.

### Item No. 5: Any other item with the permission of the Chair or members.

- i. It has been decided that student member will plan one activity in the month of October/ November.
- ii. Flyers of all activities will be designed by Dr. Ruchi Verma and Mr. Pramod Kumar.
- iii. Web page will be handled by Dr. Hemant Sood.

The meeting was concluded at 1110 hrs with a vote of thanks by **Dr. Shruti Jain**, Presiding Officer, Internal Complaints Committee.



# JAYPEE UNIVERSITY OF INFORMATION TECHNOLOGY, SOLAN

# ATTENDANCE SHEET

### INTERNAL COMPLAINT COMMITTEE

A meeting of "Internal Compliant Committee" was held on 12.09.2020 (Saturday) at 10:30 AM via online mode.

1	Dr. Shruti Jain	Shour.
		Altons
2	Dr. Hemant Sood	
		Juch
3	Dr. Ruchi Verma	Sourced with CernScanner
4	Mr. Pramod Kumar	hamad
5	Mrs. Somlata Sharma	Somlate
6	Ms. Bandana Pal	Baralaa Pal
7	Sh. B.C. Negi	Advocate