

**JAYPEE UNIVERSITY OF INFORMATION TECHNOLOGY
WAKNAGHAT**

JUIT/WKG/REGR/2021-22/129

October 8, 2021

Department Level Committee (DLC)

ELECTRONICS & COMMUNICATION ENGINEERING

PREAMBLE

To ensure the quality in teaching in online mode, a committee of following members is constituted to regularly monitor and facilitate the process of online teaching quality, training, evaluations and examinations:-

Members

1. Dr. Rajiv Kumar, HoD – Chairman
2. Dr. Vikas Baghel
3. Dr. Emjee Puthooran
4. Dr. Sunil Datt Sharma
5. Mr. Pardeep Garg
6. Enrolment No. 181001, Priyank Srivastava
7. Enrolment No. 181017, Kshitij Sharma
7. Enrolment No. 181023, Aditya Mishra
8. Enrolment No. 181025, Tavleen Singh

Mandate

- To conduct Review meeting every week i.e. after every 7 days.
- Review of action taken report of its last meeting.
- To get feedback from students and parents.
- To review action taken on the feedback.
- To collect random independent feedback from some students for monitoring online classroom teaching and quality of delivery materials by constituting independent team.
- Teaching course material used by faculty member in online classes to remain available to students for after class.



**Maj Gen Rakesh Bassi, SM (Retd.)
Registrar & Dean of Students**