



Jaypee University of Information Technology  
(Established by H.P. State Legislative Vide Act No. 14 of 2002)

**REGISTRAR OFFICE**

**..... CONVOCATION-20.....**

1. Name in English (In Capital Letters) \_\_\_\_\_
2. Enrolment Number \_\_\_\_\_
3. Department \_\_\_\_\_
4. Programme of Study: \_\_\_\_\_
5. Current Mailing Address \_\_\_\_\_  
\_\_\_\_\_ Pin code \_\_\_\_\_
6. Current Tell No \_\_\_\_\_ - E-mail ID \_\_\_\_\_

Tick the applicable to you :

- a. I shall attend the Convocation and receive the degree in person.
- b. Number of Guests will accompany me.
- c. I shall not be able to attend the Convocation. A Bank Draft No.

\_\_\_\_\_ Dated \_\_\_\_\_ for Rs.250/-drawn in favour  
of "Jaypee University of Information Technology" Payable at Shimla is enclosed  
as fee for conferring the degree in absentia.

Date \_\_\_\_\_

Signature \_\_\_\_\_

**If there is any variation in the name, in the Transcripts/Grade sheets issued to you, as compared to 10<sup>th</sup> Std Certificate, you must write separately (Through SPEED POST), or mail to the Registrar or inform through telephone, so that Name are correctly printed on degrees. Representations, thereafter should not be accepted.**

Please Mail to ⊗Via Speed Post/Courier **CONVOCATION-**

**Registrar**

**Jaypee University of Information Technology**

**Waknaghat, P.O. Domehar Bani**

**Tehsil-Kandaghat, Distt. Solan (H.P.)-173234**

**PS: Please ensure that you have cleared all the University dues and deposited the Clearance Certificate in Registrar's Office, failing which Degree shall not be conferred.**