



Jaypee University of Information Technology, Waknaghat, Solan (H.P.)

Ref. No. JUIT/WKG/REGR/2018-19/026

July 23, 2018

COMPOSITION OF INTERNAL COMPLAINT COMMITTEE

Pursuant to the provisions in Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions Regulations, 2015 conveyed through UGC letter No. F.91-3/2014(GS)PT.1 dated July 02, 2018, the following is the composition of Internal Complaint Committee (ICC) of JUIT, Waknaghat:-

S.No.	Name	Designation / Deptt.	Mobile No. / E-Mail ID	Position in Committee
1.	Dr. Shruti Jain	Associate Professor – ECE	9318039036 shruti.jain@juit.ac.in	Presiding Officer
2.	Dr. Hemant Sood	Associate Professor – BT/BI	9418689098 hemant.sood@juit.ac.in	Member – Faculty
3.	Dr. Ruchi Verma	Assistant Professor (SG) - CSE	9736005055 ruchi.verma@juit.ac.in	Member – Faculty
4.	Sh. Pramod Kumar	Sr. Lab Engineer - ECE	9318991769 promod.kumar@juit.ac.in	Member – Non – Teaching
5.	Mrs. Som Lata Sharma	Sr. Lab Engineer – BT/BI	9418901334 somlata.sharma@juit.ac.in	Member – Non – Teaching
6.	Ms. Neha Kumari	Enroll No. 176551- Ph.D. (BT)	9805583909 neha188thakur@gmail.com	Member – Student (Research Scholar)
7.	Ms. Shefali Varshney	Enroll No. 172203 – M.Tech. (CS)	9711701657 shefali1926@gmail.com	Member – Student (Master's)
8.	Ms. Anubhavi Singh	151845 – B.Tech. (BT)	8629010070 anubhavisingh11@gmail.com	Member – Student (Undergraduate)
9.	Sh. B. C. Negi	Sr. Advocate	----	Member – Familiar with the issues relating to sexual harassment

Any women employee, female students of JUIT aggrieved of sexual harassment may file a complaint against incidences of harassment. She can directly approach to any member of ICC to report the incidence of such harassment later followed by a written complaint addressed to the Presiding Officer, ICC. The ICC is required to complete the proceedings of inquiry in the matter and submit its fact finding report within 90 days of the filing of the complaint positively. All such complaints will be kept confidential. The formal written complaint must mandatorily contain:

- Date and time of the incident
- The place where it occurred
- Name and contact information of the accused
- Name and contact information of witnesses
- Detailed description of the incident

Committee members are directed to take up the assigned responsibility seriously and if required detailed guidelines available at the website may be referred. This is for information of all concerned.

Registrar & Dean of Students

Cc to:- The Vice Chancellor {for information please}
Director & Academic Head {for information please}
All above committee members
Master File