# BACHELOR OF BUSINESS ADMINISTRATION COURSE STRUCTURE (2023-2026)



## **BBA PROGRAM OUTCOMES**

**PO1: Critical Thinking and Decision Making Skills**: Students are able to define, analyze, and devise solutions for structured and unstructured business problems and issues using cohesive and logical reasoning patterns for evaluating information, materials, and data.

**PO2: Understanding Business Functions**: Students demonstrate technical competence in domestic and global business through clarity in major disciplines within the field of business.

**PO3: Communication Skills**: Students are able to conceptualize a complex issue into a coherent written statement and oral presentation.

**PO4:** Interpersonal Skill Development: Students can function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.

**PO5: Entrepreneurial ability and Innovative thinking**: Students can demonstrate the fundamentals of creating and managing innovation, new business development, and high-growth potential entities.

**PO6: Technology Skills**: Students are competent in the use of modern technology in organizational operations and management.

**PO7**: **Ethics, Environment and sustainability**: Apply ethical principles and commit to professional ethics and responsibilities of the Management practice. Students can understand the impact of the professional solutions in societal and environmental contexts, create responsible and sustainable alternatives and demonstrate the knowledge of and need for sustainable development.

**PO8:** Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of constantly changing business environment.

COU			RSITY OF INFORMATION TE F BACHELOR OF BUSINESS AD					tch (140			
			CREDITS) BBA 1 <sup>st</sup> SEMESTER				2025 Du				
S. No	Category Code	Subject Code	Name of the Subjects	Course Hours						Credits	Total Hours
				L	Т	Р					
1	Ability Enhancement - Compulsory	23BB1HS111	(Language: English / MIL)	2	1	0	3	3			
2	Core Discipline	23BB1HS112	of Management	3	1	0	4	4			
3	Core Discipline	23BB1HS113	Business Environment	3	1	0	4	4			
4	Core Discipline	23BB1HS114	Managerial Economics	3	1	0	4	4			
5		23BBWHS13	1 1. India's Diversity &Business <b>OR</b>	3	1	0	4	4			
	Elective Course – Generic /Interdisciplinary		2 2. Ethics& Corporate Social Responsibility	3	1	0	4	4			
		23BB9HS191	Project				1				
			Total				20	19			
			BBA 2 <sup>nd</sup> SEMESTER				• •				
S.No.	Category Code	Subject Code	Name of the Subjects		Course H	ours	Credits	Total Hours			
				L	Т	Р					
1	Core Discipline		Organizational Behavior	3	1	0	4	4			
2	Ability Enhancement - Compulsory		Environmental Studies	2	0	0	2	2			
3	Core Discipline		Macroeconomics	3	1	0	4	4			
4	Core Discipline		Business Accounting	3	1	0	4	4			
5	Elective Course –		3. Critical and Creative Thinking	3	1	0	4	4			
	Generic /Interdisciplinary		4. Leadership in organizations	3	1	0	4	4			
6.	Core Discipline		Universal Human Values II: Understanding Harmony	2	1	0	3	3			
			Project				2				
			Total				23	21			

coc	JRSE CURRICU	JLUM O	F BACHELOR OF BUSINESS A CREDITS)	DMIN	ISTRA	TION-	2023 Bat	ch (140
			BBA 3 <sup>rd</sup> SEMESTER					
S. No.	Category Code	Subject Code	Name of the Subjects		Course H	lours	Credits	Total Hours
1	Core Discipline		Statistics for Business Decisions	L 3	T 1	Р 0	4	4
2	Core Discipline		Principles of Marketing	3	1	0	4	4
3	Core Discipline		Management Accounting	3	1	0	4	4
4	Elective Course – Generic /Interdisciplinary		5. Entrepreneurship Development or 6. Project Management	3	1	0	4	4
					1	0	4	4
5	Skill Enhancement Course		Statistical Software		0	4	2	4
6	Core Discipline		Political Process in India	3	0	0	3	3
			Project				2	
			Tota	al			23	23
			BBA 4 <sup>th</sup> SEMESTER				1 1	
S.No.	Category Code	Subject Code	Name of the Subjects		Course H	lours	Credits	Total Hours
	Care Dissipling			L	Т	Р		
1	Core Discipline		Business Research	3	1	0	4	4
2	Core Discipline		Human Resource Management	3	1	0	4	2
3	Core Discipline		Financial Management	3	1	0	4	2
4	Elective Course – Generic / Interdisciplinary		<ul> <li>7. Production &amp; Operations</li> <li>Management or</li> <li>8. Introduction to Supply Chain</li> </ul>	3	1	0	4	2
			Management	3	1	0	4	4
5	Skill Enhancement Course		IT tools for Business	0	0	4	2	2
6	Core Discipline		Oral Written Communication	2	1	0	3	3
			Project				3	
			Tota	1			24	23

# Summer Internship (6-8 weeks) 6 credits

## JAYPEE UNIVERSITY OF INFORMATION TECHNOLOGY, SOLAN

# COURSE CURRICULUM OF BACHELOR OF BUSINESS ADMINISTRATION- 2023 Batch (140 CREDITS)

	1	1 ~	BBA 5 <sup>th</sup> SEMESTER	1			1 1	
5. No.	Category Code	Subject Code	Name of the Subjects		Course Hours			Tota Hour
				L	Т	Р		
1	Core Discipline		Legal Aspects of Business	3	1	0	4	4
2	Core Discipline		Quantitative Techniques for Management	3	1	0	4	4
3	Discipline Specific Elective		Elective – I	3	1	0	4	4
4	Discipline Specific Elective	c	Elective – II	3	1	0	4	4
5			Project				4	
			Tota	1			20	16
	1		BBA 6 <sup>th</sup> SEMESTER		I	1		
.No	Category Code	Subject Code	Name of the Subjects	0	Course H	Hours	Credits	Tota Hour
				L	Т	Р		
1	Core Discipline		Business Policy & Strategy	3	1	0	4	4
2	Core Discipline		Financial Institutions & Markets	3	1	0	4	4
3	Discipline Specific Elective	c	Elective – I	3	1	0	4	4
4	Discipline Specific Elective	c	Elective – II	3	3 1 0		4	4
5			Project				8	
			Tota	1			24	16
	1	JAYPEE I	JNIVERSITY OF INFORMATION TECH		Y. SOLA	AN	_11	
					-			
	CC	JURSE CUR	RICULUM OF BACHELOR OF BUSI	NESS A	DMIN	ISTRA	IION	
			BBA					
			DISCIPLINE SPECIFIC ELECTIVE -	Finance			r	
S. N	Category Code	Subject Code	Name of the Subjects	C	Course Hours			Total Hours
				L	Т	Р		
_		Sem 5	International Finance	3	1	0	4	4
1		Sem 5	Investment Banking & Financial Services	3	1	0	4	4
+	1		Investment Analysis & Portfolio	3	1	0	4	4
1 2 3		Sem 5	Management				4	4
2		Sem 5	Mergers and Acquisitions	3	1	0	4	т
2 3 4 5		Sem 5 Sem 6	Mergers and Acquisitions Project Appraisal	3	1 1	0 0	4	4
2 3 4 5 6		Sem 5 Sem 6 Sem 6	Mergers and Acquisitions Project Appraisal Business Analysis & Valuation	3	1 1 1	0	4 4	4 4
2 3 4 5 6 7		Sem 5 Sem 6 Sem 6 Sem 6	Mergers and Acquisitions Project Appraisal Business Analysis & Valuation Financial Modelling & Derivatives	3 3 3	1	0 0 0	4 4 4	4 4 4
2 3 4 5 6 7		Sem 5 Sem 6 Sem 6	Mergers and Acquisitions Project Appraisal Business Analysis & Valuation	3	1	0	4 4	4 4 4
2 3 4 5 6 7		Sem 5 Sem 6 Sem 6 Sem 6	Mergers and Acquisitions Project Appraisal Business Analysis & Valuation Financial Modelling & Derivatives Strategic Corporate Finance	3 3 3 3	1 1 1 1	0 0 0	4 4 4	4 4 4
2	Category	Sem 5 Sem 6 Sem 6 Sem 6	Mergers and Acquisitions Project Appraisal Business Analysis & Valuation Financial Modelling & Derivatives	3 3 3 3 Jarketing	1 1 1 1	0 0 0 0	4 4 4	

				L	Т	Р		
1		Sem 5	Consumer Behavior	3	1	0	4	4
2		Sem 5	Personal Selling & Sales Force Management	3	1	0	4	4
3		Sem5	Advertising & Brand Management	3	1	0	4	4
4		Sem 5	Retail Management	3	1	0	4	4
5		Sem 6	Distribution & Supply Chain Management	3	1	0	4	4
6		Sem 6	Marketing of Services	3	1	0	4	4
7		Sem6	International Marketing	3	1	0	4	4
8		Sem 6	Online marketing	3	1	0	4	4
		DI	SCIPLINE SPECIFIC ELECTIVE –Human	Resource M	anagem	ent		
S. N o	Category Code	Subjo Coc	ect Name of the Subjects		ourse H		Credits	Total Hours
				L	Т	Р		
1		Sem 5	HRM: Systems & Strategies	3	1	0	4	4
2		Sem 5	Training & Development	3	1	0	4	4
3		Sem 5	Management of Industrial Relations	3	1	0	4	4
4		Sem 5	Performance & Compensation Management	3	1	0	4	4
5		Sem 6	Talent &Knowledge Management	3	1	0	4	4
6		Sem 6	Cross Cultural HRM	3	1	0	4	4
7		Sem 6	Conflict & Negotiation Skills for Managers	3	1	0	4	4
8		Sem 6	Organizational Change and Development	3	1	0	4	4
			TOTAL OPENITO				40 [ 1	10
		_	TOTAL CREDITS TOTAL HOURS				40 14	40
		_	TOTAL HOOKS					dits
			Core Courses (CC)					3
			Discipline Specific Electives (DSE)					6
			General elective (GE)					6
			Ability enhancement compulsory course (AECC)	)			2	5
			Skill Enhancement Courses (SEC)					4
			Projects		2	0		
			Summer Internship	1	I .	6		

## BUSINESS COMMUNICATION

COURSE CODE: 23BB1HS111 COURSE CREDITS: 3 CORE/ELECTIVE: ABILITY ENHANCEMENT L-T-P: 2-1-0 **Pre-requisite:** None

## **Course Objectives:**

- 1. The students will be able to analyze different communication concepts and situations to make choices about the most effective and efficient ways to communicate.
- 2. The student will learn to deliver effective presentations in contexts that may require power point, extemporaneous or impromptu oral presentations.
- 3. The student will learn to write effective business documents using appropriate styles.
- 4. The student will learn to design effective resumes, and write effective emails, letters and reports
- 5. Students will be able to understand and apply negotiation and conflict resolution skills in various business situations

#### **Course Outcomes:**

SNo	Course Outcomes	Level of Attainment
CO-1	Understand and learn the concepts of better and effective communication	Familiarity
CO-2	Enable students to prepare better Power Point Presentations with clarity of expression and appropriate language.	Familiarity and Usage
CO-3	Help make communication better by learning the nature and mechanics of effective writing	Assessment
CO-4	Design effective resumes, and write effective emails, letters and reports	Usage
CO-5	Help understand and apply fundamental negotiation and conflict resolution skills	Usage

#### **Course Contents:**

Unit	Contents	Lectures required
	Introduction to Business communication: Meaning and Importance	5
	<ul> <li>Importance of communicating effectively: Theories of communication</li> <li>Understanding interpersonal Communication: The Johari Window Model</li> </ul>	
	<ul> <li>Stages of communication: Ideation, encoding, transmission, decoding &amp; response</li> </ul>	
	• Feedback in organizations	
	<ul> <li>Barriers to effective communication: Physical, Social, Psychological, Cultural, Language &amp; organizational</li> <li>Guidelines to overcome communication barriers</li> </ul>	

-		
2	Nonverbal Communication	4
	Nonverbal communication defined	
	Functions of nonverbal communication: Conveying meanings, expressing	
	emotion, presenting self, managing interactions, defining relationship	
	Nonverbal Communication Codes: Communicating through Body Movements,	
	Voice, Touch, Personal Space, Time, Physical	
	Appearance	
3	Effective Presentation Skills	4
	Planning Presentations	
	Making PowerPoint Presentations	
	• Pre- presentation jitters	
	Preparation and Practice	
	Delivering the Presentation	
	Qualities of a Skillful Presenter	
	Capturing and Maintaining Attention	
	Handling Questions	
4	Communication Strategies & Professional Writing	6
	Principles of Business Writing	
	Seven C's of Communication	
	Writing Process: Pre-writing, writing & post-writing	
	<ul> <li>Neutral and positive messages, Negative messages, Persuasive messages</li> </ul>	
	Writing Letters, Emails, Resume, Cover Letter	
5	Report Writing	3
	Functions of a report	
	Types of reports	
	• Format of the reports	
	Use of Visuals-Charts, Tables, Pictures	
6	Interview Techniques	2
	• Analysing yourself and the market	
	<ul> <li>Different types of interview questions</li> </ul>	
	• Making a positive first impression	
	Handling difficult Question	
7	Negotiation and Conflict Resolution	4
	• Introduction to negotiations, Negotiation fundamentals, Negotiation	
	dynamics	
	Communication problems and skills for conflict resolution	
	<ul> <li>Types of conflicts</li> </ul>	
	<ul> <li>Conflict resolution skills</li> </ul>	
	Total lectures	2
		8
		U

- 1. Carol M Lehman, Debbie D Dufrene, Mala. Sinha: BCOM, Cengage Learning, 2012.
- 2. R.V Lesikar, M.E. Flatley, K Rentz, N Pande: *Business communication, 12<sup>th</sup> Edition,* McGraw Hill, 2009.

## Suggested Reference Book(s):

- 1. H.S. Mukherjee: *Business Communication-connecting at work*, Oxford University Press, 2<sup>nd</sup> Edition 2013.
- 2. Kristen Bell De Tienne: *Guide to Electronic Communication*, Pearson , 1<sup>st</sup> Edition, 2011.
- 3. Karen Schneiter Williams, Joyce P Logan, A.C. Buddy Krizan , Patricia Merrier: *Communicating in Business, Cengage Learning, 1st Edition 2012.*

## **Evaluation Scheme:**

S. No	S. No Exam		Duration	Coverage / Scope of Examination
1	T-1	15	1 Hour.	Syllabus covered up to T-1
2	T-2	25	1.5 Hours	Syllabus covered up to T-2
3.	T-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25	Entire Semester	Assignment (2) - 10 Quizzes (2) - 10 Attendance - 5

Sr. No	PO-1	PO-2	PO-3	PO-4	PO-5	PO-6	PO-7	PO-8	AVG
CO-1	3	1	3	3	1	2	3	3	2.4
CO-2	2	1	3	3	1	3	1	3	2
CO-3	2	1	3	3	1	2	1	2	2
CO-4	3	1	3	3	1	2	2	3	1.9
CO-5	3	2	3	3	3	1	3	3	2
Average Score	2.6	1.2	3	3	1.4	2	2	2.8	2.06

## PRINCIPLES AND PRACTICE OF MANAGEMENT

COURSE CODE: 23BB1HS112

COURSE CREDITS: 4

CORE/ELECTIVE:

CORE L-T-P: 3-1-0

Pre-requisite: None

## **Course Objectives:**

- 1. To understand of basic concepts, principles and practices of management.
- 2. To develop an insight of coordination and proper administration of business.
- 3. To inculcate the ability to apply multifunctional approach to achieve organizational objectives.

## Course Outcomes:

SNo	Course Outcomes	Level of
		Attainment
CO-1	Understand the basic concepts of management theories.	Familiarity
CO-2	Understand the process of basic management functions.	Familiarity
CO-3	Analyze the internal and external decisions to be made by managers	Assessment
CO-4	Develop the suitable strategies based on management theories to achieve organization's objective	Usage
ourse Con	tents:	

Unit	Contents	Lectures required			
1	Introduction to Management: Evolution of Management: - Contribution of	9			
	Taylor, Mayo & Fayol, Different approaches of management, role of manager,				
	tasks of a professional manager, Management & its functions. Level of				
	Management, managerial skills at various levels. Management as a Science or				
	Art - Management as a profession, Administration and Management, Functional				
	Areas of				
	Management.				
2	Planning: Nature and Importance of Planning- Types of Plans - Levels of	6			
	Planning - Steps in planning - Making Effective Plans- Objectives and				
	Management By Objective (MBO) - Management By				
	Exception (MBE) - Policy and Strategy- Forecasting and Decision Making -				
	Nature of decision making - Types of decisions - Decision Making Process -				
	Rational Perspectives and Behavioural Aspects of decision making.				
3	<b>Organizing:</b> Principles of Organization - Types of Organization - Organizational	6			
	Structure and Design - Line, Staff and functional authority - Conflict between				
	Line and Staff – Overcoming the Line- Staff Conflict. Departmentation - Span of				
	control - Authority, Responsibility and Accountability - Principles of Delegation				
	- Steps - Centralization Vs Decentralization - Factors determining the degree				
	of Decentralization of authority.				
ļ	Staffing: Nature and Purpose of staffing – Importance of staffing – Components	5			
	of Staffing - Manpower planning - Recruitment and Selection - Training and				
	Development - Performance Appraisal.				
i	<b>Directing:</b> – Nature of Directing function - Principles – Importance of Effective	10			
	Direction – Motivating people at work – Early motivational theories, Directing &				
	Leadership:- X Theory, & Y Theory, Hawthorne & Tinstone studies Leadership.				
	Definition, Stogdill trait theory, Managerial grid, Fiedlers contingency approach.				
	Leadership and change - Effective Communication skills for directing - Barriers				

	of communication.	
6	Controlling: - Concept, Nature and Importance - Essentials of Control - Requirements of an Effective Control System – Behavioural Implications of Control – Techniques of Managerial control - Co- ordination – Need for co- ordination – Types of Co-ordination - Techniques of Coordination - Cooperation. Supervision – Position of a supervisor – Qualities of a good– Essential requirements of effective	6
	supervision. Total lectures	42

- 1. Stoner, Freeman, Gilbert Jr.: Management, 6<sup>th</sup>Edition, Pearson, 2018.
- 2. H Koontz, H Weihrich and MV Cannice: Essentials of Management, 11<sup>th</sup> Edition, TMH, 2020.

## Suggested Reference Book(s):

- 1. RS Gupta, BD Sharma and NS Bhalla: Principles and Practice of Management, 9<sup>th</sup> Edition, Kalyani Publisher, 2016.
- 2. Chuck Williams: Management, 5<sup>th</sup> Edition, South Western College Publishing, 2012.
- 3. JR Schermerhorn, DG Bachrach: Introduction to Management, 13<sup>th</sup> Edition, Wiley, 2017.
- 4. LM Prasad: Principles and Practice of Management, 10<sup>th</sup> Edition, Sultan Chand and Sons, 2019

## Evaluation Scheme:

S. No	Exam	Marks	Duration	<b>Coverage / Scope of Examination</b>
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	T-2	25	1.5 Hours	Syllabus covered upto T-2
3.	T-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25	Entire	Assignment (2) - 10
			Semester	Quizzes(2) -10
				Attendance - 5

	PO1	PO2	PO3	P04	PO5	P06	P07	PO8	Average
CO1	3	3	2	2	3	3	2	3	2.6
CO2	3	3	2	2	3	3	2	3	2.6
CO3	3	3	2	2	3	3	2	3	2.6
CO4	3	3	3	3	3	3	3	3	3.0
Average	3	3	2.3	2.3	3	3	2.3	3	2.7

## **BUSINESS ENVIRONMENT**

COURSE CODE: 23BB1HS113 COURSE CREDITS: 4 CORE/ELECTIVE: CORE L-T-P: 3-1-0 **Pre-requisite:** None

### **Course Objectives:**

**Course Outcomes:** 

- 1. To apply micro economics concepts and techniques in evaluating business decisions taken by firms.
- 2. To develop the ability to apply the concepts, tools and techniques of economics in analyzing and interpreting business decisions.
- 3. To understand the internal and external business environment in which companies operate.
- 4. To assess the impact of environmental conditions on performance of business.
- 5. To get deeper insights of Indian Business Environment so that one can take right decision at right time make the organization a successful business entity.

Level of

Attainment

Familiarity

Assessment

Assessment

Usage

# SNoCourse OutcomesCO-1Understand the basic concepts of business environment.CO-2Assessing the changing dynamics of business environment and its impact on<br/>company's performanceCO-3Understanding the role of institutional support provided by domestic and<br/>international governmentCO-4Make optimal business decisions by understanding the dynamics of changing<br/>business environment

#### **Course Contents:**

Unit	Contents	Lectures required
1	Introduction:Introduction to Business Environment; Features and Importance of the study;Environmental Scanning; Types of Environment – internal, external, micro and macro;Five forces of competition; Industry Life Cycle Analysis; Environmental Analysis;Nature, Scope and Objectives of Business – business system/process, classification ofbusiness, classification of industries, characteristics of business, goals of business.	7
2	Economic Environment: Introduction to Economic Environment; Different Types of Economic System; Nature and Structure of Indian Economy; National Income; Economic Policies; Planning in India; India's Monetary and Fiscal Policies; Inflation; Industrial Policies; Role of Public Sectors; Liberalisation; Privatisation and Disinvestments; Small Scale Industries	6
3	Political and Legal Environment:Introduction to Indian Political Environment; Basic tenets of IndianConstitutions;Functions of State; Economic role of government; Basic understandingabout Company Law, Industries (Development and Regulation Act), MRTP Act,Consumer Protection	6

4	Socio-Cultural Environment: Introduction to Indian Socio-Cultural Environment – Family, Social Class, Culture, Cultural Values, Culture and /organisation Behaviour; Business and Society; Social Responsibility of Business; Social Audit; DemographicEnvironment; Corporate Governance	6
5	<b>Financial Environment:</b> Indian Financial System; Money Markets and Capital Markets; Stock Exchangesin India; Depositories; Financial Institutions	6
6	Global Environment:Globalization – Meaning and Significance, Globalization of World Economy, Stagesof Globalization, Impact of Globalization on Indian Industry, A Critical Appraisal ofGlobalization; Multinational Corporations – Definitions, Meaning, OrganizationalModel, Reasons for Growth of MNCs, MNCs in India, A Critical Appraisal of MNCs;GATT/WTO and Global Environment – Objectives and Evaluation of GATT,Different Rounds of Negotiation, Uruguay Round, Formation of WTO, Advantages ofWTO, WTO and Developing Countries,WTO and India	6
7	Infrastructure and Policies: India's Export-Import Policies; India's Foreign Trade;FDI in India – Different Theories of FDI, Modes of FDI, Determinants and Impacts ofFDI, A Critical Appraisal; FEMA – Meaning, Capital Account Transactions, CurrentAccount Transactions, Role of RBI, Exports of Goods and Services, Realisation andRepatriation of Foreign Exchange, Contravention and Penalties, FERA and FEMA –A Comparison	5
	Total lectures	42

- 1. Shaikh Saleem: Business Environment, 4<sup>th</sup>Edition, Pearson, 2020.
- 2. Francis Cherunilam: Business Environment Text & Cases, 30<sup>th</sup> Edition, Himalaya Publishing House, 2023.

## Suggested Reference Book(s):

- 1. Mishra & Puri: Economic Environment of Business, 11<sup>th</sup> Edition, Himalaya Publishing House, 2018.
- 2. Justin Paul: Business Environment Text and Cases, 4<sup>th</sup> Edition, McGraw Hills, 2018.
- 3. Newspapers, Magazines and Internet

## Evaluation Scheme:

S. No	Exam	Marks	Duration	Coverage / Scope of Examination
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	T-2	25	1.5 Hours	Syllabus covered upto T-2
3.	T-3	35	2 Hours	Entire Syllabus
	Teaching Assessment	25	Entire	Assignment (2) - 10
4.			Semester	Quizzes(2) -10
				Attendance - 5

	PO1	PO2	PO3	PO4	PO5	P06	P07	PO8	Average
CO1	3	3	2	2	3	3	3	3	2.8
CO2	3	3	2	2	2	3	2	3	2.5
CO3	3	3	2	2	3	3	2	3	2.6
C04	3	3	3	3	3	3	3	3	3.0
Average	3	3	2.3	2.3	2.8	3	2.5	3	2.7

## **MANAGERIAL ECONOMICS**

COURSE CODE: 23BB1HS114 COURSE CREDITS: 4 CORE/ELECTIVE: CORE L-T-P: 3-1-0

## Pre-requisite: None

## **Course Objectives:**

- 1. To apply micro economics concepts and techniques in evaluating business decisions taken by firms.
- 2. To develop the ability to apply the concepts, tools and techniques of economics in analyzing and interpreting business decisions.

## **Course Outcomes:**

SNo	Course Outcomes	Level of Attainment
CO-1	Understand the roles of managers in firms	Familiarity
CO-2	Analyze the demand and supply conditions and assess the position of a company	Assessment
CO-3	Analyze real-world business problems with a systematic theoretical framework.	Assessment
CO-4	Design competition strategies, including costing, pricing, product differentiation, and market environment according to the natures of products and the structures of the markets.	Usage
CO-5	Make optimal business decisions by integrating the concepts of economics, mathematics and statistics	Usage

## **Course Contents:**

Unit	Contents	Lectures required
1	<b>Demand, Supply and Market equilibrium:</b> Individual demand, market demand, individual supply, market supply, market equilibrium; Elasticities of demand and supply: Price elasticity of demand, income elasticity of demand, cross price elasticity of demand, elasticity of supply	8
2	<b>Theory of consumer behavior:</b> Cardinal utility theory, ordinal utility theory, marginal utility theory (indifference curves, budget line, consumer choice, price effect, substitution effect, income effect for normal, inferior and Giffen goods), revealed preference theory.	6
3	<b>Producer and optimal production choice:</b> Optimizing behavior inshortrun(geometryofproductcurves,lawofdiminishingmarginproductivity,threestageso fproduction),optimizingbehaviorinlongrun(isoquants,isocost line, optimal combination of resources)	6
4	<b>Costs and scale:</b> Traditional theory of cost (short run and long run, geometry of cost curves ,envelope curves), modern theory of cost (short run and long run),economies of scale, economies of scope.	6

5	Theory of firm and market organization: Perfect competition (basic features,							
	short run equilibrium of firm/industry, long run equilibrium of firm/industry, effect of							
	changes in demand, cost and imposition of taxes) ; monopoly (basic features, short run							
	equilibrium, long run equilibrium, effect of changes in demand, cost and imposition							
	of taxes, comparison with perfect competition, welfare cost of monopoly), price	10						
	discrimination, multi plant monopoly; monopolistic competition (basic features,							
	demand and cost, short run equilibrium, long run equilibrium, excess capacity);							
	oligopoly (Cournot's model, kinked demand curve model, dominant price leadership							
	model, prisoner's dilemma)							
6	Factor market: demand for a factor by a firm under marginal productivity theory							
	(perfect competition in the product market, monopoly in the product market), market	(						
	demand for a factor, supply of labour, market supply of labour, factor market	6						
	equilibrium.							
	Total lectures	42						

- 1. CH Peterson, WC Lewis and SK Jain: Managerial Economics, 4<sup>th</sup>Edition, Pearson, 2020.
- 2. Dominik Salvatore and Siddhartha Rastogi: Managerial Economics: Principles and Worldwide Applications, 9<sup>th</sup> Edition, Oxford University Press, 2020.

## Suggested Reference Book(s):

- 1. Lipsey and Chrystal: Economics, 2<sup>nd</sup> Edition, Oxford University Press, 2022.
- 2. RSPindyck, DSRubinfeld and PLMehta: Microeconomics, 7<sup>th</sup> Edition, Pearson Education India, 2009.
- 3. WAMcEacheren and Simrit Kaur: Micro ECON: A South Asian Perspective, 1<sup>st</sup> Edition, Cengage Learning, 2016.

S. No	Exam	Marks	Duration	Coverage / Scope of Examination
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	T-2	25	1.5 Hours	Syllabus covered upto T-2
3.	T-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25	Entire	Assignment (2) - 10
			Semester	Quizzes(2) -10
				Attendance - 5

## Evaluation Scheme:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	Average
CO1	3	3	2	2	2	2	3	3	2.5
CO2	3	3	2	2	2	3	2	3	2.5
CO3	3	3	2	2	2	3	2	3	2.5
CO4	3	3	3	3	3	3	3	3	3.0
CO5	3	3	2	2	2	3	3	3	2.6
Average	3	3	2.2	2.2	2.2	2.8	2.6	3	2.6

## **Ethics and Corporate Social Responsibility**

COURSE CODE: 23BBWHS132 COURSE CREDITS: 4 CORE/ELECTIVE: Elective L-T-P: 3-1-0

Pre-requisite: None

## **Course Objectives:**

- 1. Learn critical appreciation of the main currents in ethical thought applied to the businesses.
- 2. Learn the value of ethical thought in the development of business theory.
- 3. Learn to appraise ethical considerations presented in a variety of business settings.
- 4. Learn substantial debates regarding the implications of ethical arguments for business activity.
- 5. Learn the role of business ethics in the Indian as well as global business environment and to recognize the challenges of business social responsibility.
- 6. Learn to develop critical thinking skills via the application of concepts and theories to business cases.

#### **Course Outcomes:**

SNo	Course Outcomes	Level of Attainment
CO-1	To increase the awareness of the ethical dimension of business and its decision making process across all functions.	Familiarity
CO-2	To become familiar with the social standards, values, ethical principles and moral philosophy that provide criteria for decision making.	Assessment
CO-3	The role of business ethics in the Indian as well as global business environment and to recognize the challenges of business social responsibility.	Assessment
	To develop critical thinking skills via the application of concepts and heories to	
CO-4	business cases.	Assessment
CO-5	Critical appreciation of the main currents in ethical thought applied to the businesses.	Usage

#### **Course Contents:**

Unit	Contents	Lectures required
1	<b>Introduction to Business Ethics:</b> Definition, Meaning and Concept; Principles of Business Ethics; Importance of Business ethics	2
2	<b>Ethical Dilemma:</b> Characteristics of Ethical Organizations; ethical decision making; ethical reasoning the dilemma resolution process	4
3	Framing Business Ethics: Corporate Social Responsibility; Stakeholders; Citizenship	3
4	Managing CSR: OrganizationalMission, Vision and Values; TripleBottom Line; Corporate Community Involvement	3
5	<b>Employees Professional Obligations:</b> Greed and conflicts of interest; Insider trading; Theft and fraud; Whistle-blowing	3
6	Employees Rights: Discrimination and harassment; Privacy; Health and safety	3
7	Consumers Protection: Consumer protection; Product recalls	3
8	RelationbetweenCorporateSocialResponsibilityandCorporateGovernance:CorporateGovernance, Disclosure, and ExecutiveCompensation	3
9	Business values for 21 <sup>st</sup> century: Introduction; Requisite Business Values; Action needed	3

Evaluating Business Ethics: Normative Ethical Theories; Egoism;	4
Utilitarianism; Ethics of duties; Rights and justice	
Safety, Risk, and Environmental Protection: Work environment risks and	3
controls; Environmental Technology for Sustainable	
Development; Risk Control; Regulating health and safety	
Global Business Ethics: Bribery; Repressive Regimes; Overseas	3
Suppliers	
Corporate Social Responsibility within the organization: CSR and	5
Society: Strategic; Planning and CSR; Environmental Aspects of CSR;CSR under	
the Companies Act,2013; CSR Practices in India	
Total lectures	42
	Safety, Risk, and Environmental Protection: Work environment risks and controls; Environmental Technology for Development; Risk Control; Regulating health and safetyGlobal Business Ethics: Bribery; Repressive Regimes; Overseas SuppliersCorporate Social Responsibility within the organization: CSR and Society: Strategic; Planning and CSR; Environmental Aspects of CSR;CSR under the Companies Act,2013; CSR Practices in India

- 1. Shelekar S.A., Bhat K.G. Ethics in Management. Himalayan Publishing House, Mumbai 2015
- 2. Crane A.Matten D. Business Ethics Managing Corporate citizenship and sustainability in the age of Globalization Oxford University Press 2016haran: Fundamentals of Computer Algorithms, 2nd Edition, Universities press, 2007

## Suggested Reference Book(s):

- 1. Bajaj P.S. and Agarwal R. Business Ethics An Indian Perspective New Delhi
- 2. J.P. Sharma, Corporate Governance, Business Ethics & CSR, Ane Books Pvt. Ltd., New Delhi.
- 3. Fernando, A. C. Business Ethics and corporate governance. Pearson Education. (2010).

## Other useful resource(s):

1. Link to topics related to course:

- i. https://onlinecourses.nptel.ac.in/noc21\_mg46/preview
- ii. https://onlinecourses.nptel.ac.in/noc21\_mg54/preview

## Evaluation Scheme:

S. No	Exam	Marks	Duration	<b>Coverage / Scope of Examination</b>
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	T-2	25	1.5 Hours	Syllabus covered upto T-2
3.	T-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25	Entire	Assignment $(2) - 10$
			Semester	Quizzes (2) - 10 Attendance - 5

## Course Outcomes (COs) contribution to the Programme Outcomes (POs)

Course									
outcomes	PO-1	PO-2	PO-3	PO-4	PO-5	PO-6	PO-7	PO-8	Average
CO-1	3	3	3	3	3	3	3	3	3
CO-2	3	3	3	3	3	3	3	3	3
CO-3	1	3	1	2	2	1	3	3	2
CO-4	1	1	1	1	1	1	2	3	1.3
CO-5	1	2	1	1	1	1	3	3	1.6
Average	1.8	2.4	1.8	2	2	1.8	2.8	3	2.2

## **ORGANIZATION BEHAVIOUR**

COURSE CODE: COURSE CREDITS: 4 CORE/ELECTIVE: CORE L-T-P: 3-1-0 **Pre-requisite:** None

## **Course Objectives:**

- 1. Explain organizational theory by learning about individual behavior
- 2. Analyze leadership styles and determine their effectiveness in employee situations
- 3. Identify methods to resolve organizational problems
- 4. Describe the impact of corporate culture on employee behavior
- 5. Analyze team dynamics, team building strategies and cultural diversity

## **Course Outcomes:**

SNo	Course Outcomes	Level of Attainment
CO-1	Understand the basic concepts of Organizational behavior	Familiarity
CO-2	Aapply the components of individual behavior and learn the concepts of perception, attitude and values	Assessment
CO-3	Apply the theories of leadership and motivation in workplace. And thus, be able to distinguish between different styles of leadership and	Assessment
	contribute to the effective performance of a team as a team leader.	
	Analyze group and team behavior and demonstrate skills required for	
CO-4	working in groups (team building)	Usage
CO-5	Analyze organizational change and conflict working relationships within organization and demonstrate how to apply relevant theories to solve problems of change and conflict.	Usage

## **Course Contents:**

Unit	Contents	Lectures required			
1	Introduction to Organizational Behaviour: Diversity in Organization	2			
2	The Individual : Attitudes and Job Satisfaction , Emotions and Moods,Personality and Values, Perception and Individual Decision MakingMotivation Concepts Motivation: From Concepts to Applications	18			
3	<b>Foundations of Group Behavior</b> : Understanding Work Teams , Communication . Leadership . Power and Politics . Conflict and Negotiation . Foundations of Organization Structure	16			
4	Organizational Culture :Human Resource Policies and Practices Organizational Change, Stress Management	6			
	Total lectures				

1.Stephen P. Robbins and Timothy A. Judge: Essentials of Organizational Behavior.14e, Pearson,2019 2.Dipak Kumar Bhattacharya, Organizational Behaviour,2e,2014

3. Nelson, Quick, Khandelwal , ORGB, 2e. Cengage learning, 2012

## Suggested Reference Book(s):

1. Working with Emotional Intelligence, Daniel Goleman

2. Organizational Behavior, K. Aswathappa

3. OrganizationalBehaviorAn Introduction, Christine Cross Ronan Carbery

## **Evaluation Scheme:**

S. No	Exam	Marks	Duration	Coverage / Scope of Examination
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	T-2	25	1.5 Hours	Syllabus covered upto T-2
3.	T-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25	Entire	Assignment (2) – 10
			Semester	Quizzes (2) - 10
				Attendance - 5

Sr No	PO-1	PO-2	PO-3	PO-4	PO-5	PO-6	PO-7	PO-8	Average
CO-1	2	3	3	3	2	2	3	3	2.6
CO-2	2	3	3	3	2	2	3	3	2.6
CO-3	2	3	3	3	2	2	3	3	2.6
CO-4	2	3	3	3	2	2	3	3	2.6
CO-5	3	3	3	3	2	2	3	3	2.6
Average	2.2	3	3	3	2	2	3	3	

## MACROECONOMICS

COURSE CODE: COURSE CREDITS: 4 CORE/ELECTIVE: CORE L-T-P: 3-1-0 **Pre-requisite:** None

#### **Course Objectives:**

- 1. To understand the basic theories and principles of macroeconomics.
- 2. To understand the linkages between major economic variables; level of output and prices, inflation, interest rates and exchange rates.
- 3. To study the impact of monetary and fiscal policy on the aggregate behavior of individuals.

## Course Outcomes:

SNo	Course Outcomes	Level of Attainment					
CO-1	Understand the concepts of Macroeconomics and its interrelations with Microeconomics.	Familiarity					
CO-2	Understand the concepts of national income, calculation methods of national income, and concepts related to national income. Assess						
CO-3	Apply the principles of Macroeconomics in explaining the behaviour of different Macroeconomic variables at national as well as global level.						
CO-4	Analyze the interrelationship among different macroeconomic issues such as money, foreign exchange, inflation, unemployment, economic growth and foreign trade.						
CO-5	Make optimal business decisions by applying the concepts of macroeconomics	Usage					

## **Course Contents:**

Unit	Contents	Lectures required
1	Measurement of macroeconomic variables: National Income Accounts, Gross Domestic Product, National Income, Personal and Personal disposable income; Classical theory of income and employment: Quantity Theory of Money – Cambridge version, Classical aggregate demand curve, Classical theory of interest rate, effect of fiscal and monetary policy.	8
2	Keynesian theory of Income and employment: Keynesian model, components of aggregate demand, equilibrium income, changes in equilibrium, multiplier (investment, Government expenditure, lump sum tax, foreign trade), effect of fiscal and monetary policy, crowding out, composition of output and policy mix, policy mix in action; ISLM model : properties of ISLM curves, factors affecting the position and slope of ISLM curves, determination of equilibrium income and interest rates, effect of monetary and fiscal policy, relative effectiveness of monetary and fiscal policy.	10
3	<b>Money:</b> Functions of money, quantity theory of money, determination of money supply and demand, theory of money multiplier, indicators and instruments of monetary control	8

4	<b>Inflation:</b> Meaning, demand and supply side factors, consequences of inflation, anti-inflationary policies, natural rate theory, monetary policy- output and inflation, Phillips curve (short run and long run)	6
5	<b>Open Economy:</b> brief introduction to BoP account, market for foreign exchange and exchange rate, monetary and fiscal policy in open economy, Mundell Fleming model (perfect capital mobility and imperfect capital mobility under fixed and flexible exchange rate)	10
	Total lectures	42

- 1. Mankiw: Principles of Macroeconomics with MindTap, 8<sup>th</sup>Edition, Cengage Learning, 2022.
- 2. WAMcEacheren and Simrit Kaur: Macro ECON: A South Asian Perspective, 2<sup>nd</sup> Edition, Cengage Learning, 2018.

## Suggested Reference Book(s):

- 1. Olivier Blanchard: Macroeconomics, 7<sup>th</sup> Edition, Pearson, 2020.
- 2. RT Froyen: Macroeconomics, 10<sup>th</sup> Edition, Pearson, 2013.
- 3. AM Thomas: Macroeconomics: An Introduction, 1<sup>st</sup> Edition, Cambridge University Press, 2021.
- 4. R Dornbusch, S Fischer and R Startz: Macroeconomics, 12<sup>th</sup> Edition, TMH, 2018.

S. No	Exam	Marks	Duration	Coverage / Scope of Examination
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	T-2	25	1.5 Hours	Syllabus covered upto T-2
3.	T-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25	Entire Semester	Assignment (2) - 10 Quizzes(2) -10 Attendance - 5

## **Evaluation Scheme:**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	Average
CO1	3	3	2	2	2	2	3	3	2.5
CO2	3	3	2	2	2	3	2	3	2.5
CO3	3	3	2	2	2	3	2	3	2.5
CO4	3	3	3	3	3	3	3	3	3.0
CO5	3	3	2	2	2	3	3	3	2.6
Average	3	3	2.2	2.2	2.2	2.8	2.6	3	2.6

## **BUSINESS ACCOUNTING**

COURSE CODE: COURSE CREDITS: 4 CORE/ELECTIVE: Core L-T-P: 3-1-0

## Pre-requisite: None

## **Course Objectives**:

To familiarize students with the mechanics of preparation of financial statements, understanding corporate financial statements, their analysis and interpretation.

S. No.	Course Outcomes	Level of Attainment
CO-1	Understand the need for financial reporting and its various uses	Familiarity
CO-2	Understand the basics of double entry system of accounting.	Assessment
CO-3	Analyze Business transactions And their recording in journal andledger	Assessment
CO-4	Analyze and prepare trial balance and final accounts	Usage
CO-5	Understand the fundamentals of company accounts	Usage

## **Course Contents:**

Unit	Contents	Lectures required
[	Introduction to Financial Accounting. Accounting as an Information System.	6
	Importance, Scope, and Limitations. Users of Accounting Information. Generally	
	Accepted Accounting Principles. The Accounting Equation.	
2	Nature of Accounts and Rules of Debit and Credit. Recording Transactions in General	8
	Journal. Recording Transactions in three- column Cash Book. An overview of	
	Subsidiary books – Purchase Book, Purchase Returns Book, Sales Book, and	
	Sales Returns Book. Opening and Closing Entries. Preparation of Ledger Accounts.	
;	Introduction to International Financial Reporting Standards (IFRS). Understanding	6
	Accounting Standards issued by the ICAI related to Disclosure of Accounting	
	Policies, Depreciation Accounting, and Revenue Recognition. Methods of charging	
	Depreciation – Straight-line Method, and Written-down-value Method.	
1	Preparation of Trial Balance. Adjustment Entries. Post-adjusted Trial Balance. Bank	6
	Reconciliation Statement.	
5	Preparation of Financial Statements: Preparing Trading Account, Profit & Loss	7
	Account and Balance Sheet for a Sole Proprietor.	
5	Understanding contents of Financial Statements of a Joint Stock Company as per	6
	Companies Act 2013. Understanding the contents of a Corporate Annual Report.	
7		3
	Preparation of Cash Flow Statement as per AS-3 (revised). Total Lecture Hours	42
		42

- 1. S.N. Maheshwari, Suneel K. Maheshwari, and Sharad K. Maheshwari: *An Introduction to Accountancy*, Vikas Publishing House Pvt. Ltd, 2013.
- 2. R. Narayanaswamy: Financial Accounting, A Managerial Perspective, PHI Learning Pvt. Ltd., 2014

## **Suggested Reference Book(s):**

- 1. Charles T. Horngren, Gart L. Sundem, John A. Elliott, and Donna R. Philbrick: *Introduction to FinancialAccounting*, Pearson, 2011
- 2. J.R. Monga: *Financial Accounting: Concepts and Applications*, Mayur Paperbacks, 2017.
- 3. T.P. Ghosh: Financial Accounting for Managers, Taxmann Allied Services Pvt., 2009.

## **Evaluation Scheme:**

S. No	Exam Marks		Duration	Coverage / Scope of Examination
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	Т-2	25	1.5 Hours	Syllabus covered upto T-2
3.	Т-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25		Class Performance - 10 Quizzes(2)-10 Attendance - 5

	PO-1	PO-2	<b>PO-3</b>	PO-4	PO-5	<b>PO-6</b>	<b>PO-7</b>	<b>PO-8</b>	Average
СО	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	Average
CO-1	3	3	2	2	3	3	2	3	2.6
CO-2	3	3	2	2	3	3	2	3	2.6
CO-3	3	3	2	2	3	3	2	3	2.6
CO-4	3	3	3	3	3	3	3	3	3.0
CO-5	3	3	3	3	3	3	3	3	3.0
Average	3	3	2.4	2.4	3	3	2.4	3	2.8

## **CRITICAL AND CREATIVE THINKING**

COURSE CODE: COURSE CREDITS: 4 CORE/ELECTIVE: CORE L-T-P: 3-1-0 **Pre-requisite:** None

## **Course Objectives:**

- 1. Introduce students to the fundamental concepts, principles, and techniques of critical and creative thinking.
- 2. Cultivate students' ability to analyze complex problems, evaluate information, and identify logical fallacies.
- 3. Encourage students to think outside the box, generate innovative ideas, and explore diverse perspectives.

## **Course Outcomes: Course Outcomes:**

SNo	Course Outcomes	Level of Attainment
CO-1	Demonstrate an understanding of the foundational concepts and principles of critical and creative thinking.	Familiarity
CO-2	Analyze complex problems, evaluate evidence, and identify logical fallacies in reasoning.	Assessment
CO-3	Generate innovative ideas and explore multiple perspectives to approach challenges from different angles.	Assessment
CO-4	Apply decision-making strategies and critically evaluate options tomake informed choices.	Assessment
CO-5	Utilize critical and creative thinking techniques to solve real- worldproblems in various contexts.	Assessment

#### **Course Contents:**

Unit	Contents	Lectures required					
1	<b>Realm of Creativity</b> : Definition, Lateral thinking, Traits of creativepeople, Essence Creativity, Elaborative Creativity and Expressive Creativity						
2	Influences on Creativity: Motivation, Environment, Technology and Training	5					
3	<b>Demographic specificity creative people</b> : Age, Gender, Race and Geography	3					
4	Mastering Creative Problem Solving:Structuring of Ill-defined ProblemsCreative Problem Solving,Models of Creative Problem-Solving UsefulMechanisms of Convergent Thinking Mechanisms of Divergent Thinking	6					

5	<b>Enhancing Critical and Creative Intelligence</b> : Creative Intelligence Abilities; A Model of Creative Intelligence, Concepts of Critical- Critical thinking standards, Benefits and Barriers of Critical thinking	7
6	Acquiring A Creative Persona: Traits Congenial to Creativity Creative Personality and Form of Creativity Motivation and Creativity Strategies for Changing Motivation	5
7	<b>Designing a Creativogenic Environment:</b> Environmental Stimulants of Creativity, Creative organizations, Force stimulating innovativeness, Designing innovative organizations.	5
8	<b>Techniques of Creative Problem Solving:</b> Principles and Techniques forChurning up Creative Ideas A Comparison of Creativity Techniques	6
	Total lectures	42

- 1. Pradeep N. Khandwalla: Life Long Creativity: An Unending Quest, Tata Mc Graw Hill, 2004.
- 2. Robert Di Yanni: Critical and Creative Thinking, Wiley Blackwell, 1st Edition, 2015.

#### Suggested Reference Book(s):

- 1. Philip Carter: Test and Assess your brain quotient: Discover your true intelligence with tests of aptitude, logic, memory, EQ, creative and lateral thinking, Kogan Page Publishers, 2008.
- 2. Robert Platt Crawford: The Techniques of Creative Thinking: How to Use Your Ideas to Achieve Success, 2012.

S. No	Exam	Marks	Duration	Coverage / Scope of Examination
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	T-2	25	1.5 Hours	Syllabus covered upto T-2
3.	T-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25	Entire	Assignment (2) - 10
			Semester	Quizzes (2) - 10
				Attendance - 5

## **Evaluation Scheme:**

## **Course Outcomes (COs) contribution to the Programme Outcomes (POs)**

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	Average
CO1	3	1	1	2	3	2	3	3	2.25
CO2	2	3	1	2	2	2	2	3	2.13
CO3	3	2	1	2	3	2	3	3	2.38
CO4	3	3	1	2	2	2	2	3	2.25
CO5	3	3	1	2	2	2	3	3	2.38
Average	2.8	2.4	1	2	2.4	2	2.6	3	2.28

## **UNIVERSAL HUMAN VALUES II-Understanding Harmony**

COURSE CODE: COURSE CREDITS: 3 CORE/ELECTIVE: CORE L-T-P: 2-1-0 **Pre-requisite:** None

## **Course Objectives:**

- 1. Development of a holistic perspective based on self-exploration about themselves (human being), Family, society and nature/existence.
- 2. Understanding (or developing clarity) of the harmony in the human being, family, society and nature/ existence
- 3. Strengthening of self-reflection.
- 4. Development of commitment and courage to act.

#### **Course Outcomes:**

SNo	Course Outcomes	Level of Attainment
CO-1	Self Awareness, Social awareness, Sustainability in relationships and Critical thinking	Familiarity
CO-2	.Introspection and self reflection	Assessment
CO-3	Sensitive to commitment towards human values, human relationship and human society	Usage
CO-4	Developing commitment and courage	Usage

#### **Course Contents:**

Unit	Contents	Lectures required
1	Course Introduction - Need, Basic Guidelines, Content and Process for	6
	Value Education : Purpose and motivation for the course, recapitulation from	
	Universal Human Values-I, . Self-Exploration-what is it? - Its content and	
	process; 'Natural Acceptance' and Experiential Validation- as the process for	
	self-exploration, . Continuous Happiness and Prosperity- A look at basic Human	
	Aspirations, . Right understanding, Relationship and Physical Facility- the basic	
	requirements for fulfillment of aspirations of every human being with their	
	correct priority, Understanding Happiness and Prosperity correctly- A critical	
	appraisal of the current scenario, 6. Method to fulfill the above human	
	aspirations: understanding and living in harmony at various levels.	

	nderstanding Harmony in the Human Being - Harmony in Myself!: 7.	6				
	nderstanding human being as a co-existence of the sentient 'I' and the material					
	Body', Understanding the needs of Self ('I') and 'Body' - happiness and					
pl	nysical facility, Understanding the Body as an instrument of 'I' (I being the					
de	per, seer and enjoyer), Understanding the characteristics and activities of 'I' and					
ha	armony in 'I', Understanding the harmony of I with the Body: Sanyam and					
Н	ealth; correct appraisal of Physical needs, meaning of Prosperity in detail					
12	2. Programs to ensure Sanyam and Health.					
3 U	nderstanding Harmony in the Family and Society- Harmony in Human-	5				
Н	Human Relationship: Understanding values in human-human relationship;					
m	eaning of Justice (nine universal values in relationships) and program for its					
fu	lfilment to ensure mutual happiness; Trust and Respect as the foundational					
Va	alues of relationship, Understanding the meaning of Trust; Difference between					
	tention and competence, Understanding the meaning of Respect, Difference					
be	etween respect and differentiation; the other salient values in relationship					
	6. Understanding the harmony in the society (society being an extension of					
	mily): Resolution, Prosperity, fearlessness (trust) and co-existence as					
	omprehensive Human Goals, Visualizing a universal harmonious order in					
	ciety- Undivided Society, Universal Order- from family to world family.					
	nderstanding Harmony in the Nature and Existence - Whole existence as	5				
	oexistence: Understanding the harmony in the Nature , . Interconnectedness					
	nd mutual fulfillment among the four orders of nature- recyclability and self					
	gulation in nature, Understanding Existence as Co-existence of mutually					
	teracting units in all-pervasive space, . Holistic perception of harmony at all					
	vels of existence. Include practice sessions to discuss human being as cause of					
	hbalance in nature (film "Home" can be used), pollution, depletion of resources					
	nd role of technology etc.					
	nplications of the above Holistic Understanding of Harmony on	6				
	rofessional Ethics : Natural acceptance of human values , Definitiveness of	Ū				
	thical Human Conduct, Basis for Humanistic Education, Humanistic					
	onstitution and Humanistic Universal Order, Competence in professional					
	hics: a. Ability to utilize the professional competence for augmenting universal					
	uman order b. Ability to identify the scope and characteristics of people friendly					
	and eco-friendly production systems, c. Ability to identify and develop					
	propriate technologies and management patterns for above production systems.					
-	5. Strategy for transition from the present state to Universal Human Order: a. At					
	e level of individual: as socially and ecologically responsible engineers,					
	chnologists and managers b. At the level of society: as mutually enriching					
	stitutions and organizations					
	28					
	<b>Total lectures</b>	20				

- 1. Text Book 1. Human Values and Professional Ethics by R R Gaur, R Sangal, G P Bagaria, Excel Books, New Delhi, 2010
- 2. Jeevan Vidya: Ek Parichaya, A Nagaraj, Jeevan Vidya Prakashan, Amarkantak, 1999. 2. Human Values, A.N. Tripathi , New Age Intl. Publishers, New Delhi, 2004

#### **Suggested Reference Book(s):**

- 1. The Story of My Experiments with Truth by Mohandas Karamchand Gandhi , Penguin Books, 2009
- 2. E. F Schumacher: Small is Beautiful : A Study of Economics As if People Mattered, Vintage, 1993

#### **Evaluation Scheme:**

S. No	Exam	Marks	Duration	Coverage / Scope of Examination
1	T-1	15	1 Hour.	Syllabus covered upto T-1
2	T-2	25	1.5 Hours	Syllabus covered upto T-2
3.	T-3	35	2 Hours	Entire Syllabus
4.	Teaching Assessment	25	Entire Semester	Assignment (2) – 10 Quizzes (2) – 10 Attendance - 5

Sr No	PO-1	PO-2	PO-3	PO-4	PO-5	PO-6	PO-7	PO-8	Average
CO-1	2	2	3	3	2	1	3	3	2.3
CO-2	2	2	3	3	2	1	3	3	2.3
CO-3	2	2	3	3	2	1	3	3	2.3
CO-4	2	2	3	3	2	1	3	3	2.3
CO-5	2	2	3	3	2	1	3	3	2.3
Average	2	2	3	3	2	1	3	3	